

**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

SPO Price List No. 03-26

Includes Change No. 1

Revised March 18, 2004

ERGONOMIC CHAIRS - OAHU

(IFB 03-043-SW)

April 22, 2003 to October 21, 2004

STATE'S COMMITMENT. Agencies of the following purchasing jurisdictions are required to purchase from this price list:

- Executive Branch
- Department of Education
- Senate
- Judiciary
- Honolulu City Council
- House of Representative*
- Office of Hawaiian Affairs*

*For extension period only, April 22, 2003 to October 21, 2004

A purchasing jurisdiction may elect not to extend its commitment to this contract beyond the initial contract term. Further, a purchasing jurisdiction not participating in the contract may, at the earliest, commit to the contract at the inception of a contract extension period, if any.

EXCEPTION TO THE PRICE LIST. When the use of the price list is not suited to an agency's purpose, the appropriate purchasing jurisdiction may grant an exception to purchase outside of the price list. For this purpose, Executive Branch agencies shall use SPO Form-5, "Request for Authorization to Purchase Outside of the Price List", available on the SPO Website, www.spo.hawaii.gov; click on "Forms".

POINT OF CONTACT. Questions regarding the products listed, ordering, pricing, and status should be directed to the vendor(s).

Procurement questions or complaints may be directed as follows:

FAX	Jurisdiction	Name	Telephone	E-mail
586-0570	Executive	Donn Tsuruda-Kashiwabara	586-0565	donna.tsuruda-kashiwabara@hawaii.gov
538-5802	Judiciary	Newton Sakamoto	538-5805	newtonsakamoto@courts.state.hi.us
586-6719	Senate	Paul T. Kawaguchi	586-6720	senclk@capitol.hawaii.gov
586-6719		Carol Taniguchi	586-6720	taniguchi@capitol.hawaii.gov
586-7229		Deborah Aki	586-6765	wikander@capitol.hawaii.gov
675-0133	DOE	Procurement Staff	675-0130	connie_chun/procure/hidoe@notes.k12.hi.us
523-4220	Honolulu Council	Clayton Wong	523-4848	Cwong@co.honolulu.hi.us

SPO PL No. 03-26

4/22/03 to 10/21/04

USE OF PRICE LIST BY NONPROFIT ORGANIZATIONS. Pursuant to Section 103D-804, Hawaii Revised Statutes (HRS), nonprofit organizations with current purchase of service contract(s) (Chapter 42D or 103F, HRS) have been invited to participate in the State Procurement Office's (SPO) price lists.

If a nonprofit organization (hereinafter called "nonprofit") wishes to purchase from a SPO price list, the nonprofit must obtain approval from each price list vendor, i.e., participation must be mutually agreed upon. A price list vendor may choose to deny participation by a nonprofit. Provided, however, if a nonprofit and price list vendor mutually agree to this arrangement, it is understood that the nonprofit will retain its right to purchase from other than a price list vendor.

VENDORS:

**Contract Furnishers of Hawaii, Inc.
Dba Office Pavilion**

1600 Kapiolani Boulevard, 17th Floor
Honolulu, Hawaii 96814

Contact Person: Leanne Hachey

Phone Number: 599-2411
Fax Number: 599-2617

NOTE: Contract Furnishers of Hawaii, Inc. dba Office Pavilion will be on contract until April 21, 2004 only.

Fisher Hawaii, Inc.

450 Cooke Street
Honolulu, Hawaii 96813

Contact Person: Ric Gonzalez

Phone Number: 524-8770
Fax Number: 524-8785

**Servco Pacific Inc.
Dba Education Works**

2850 Pukoloa Street, Suite 103
Honolulu, Hawaii 96819

Contact Person: Gilbert Morita

Phone Number: 564-2783
Fax Number: 564-2825

VENDOR CODES for annotation on purchase orders are obtainable from the "Alphabetical Vendor Edit Table Report" available at your department's fiscal office. **Agencies are cautioned that the remittance address on an invoice may be different from the address of the vendor code annotated on the purchase order.** Therefore, when processing an invoice for payment, be sure that the correct vendor code is used.

UNIT PRICES include delivery to destination and all other costs including State General Excise Tax.

SAMPLE OF CHAIR to be provided to an Agency considering purchase of an Ergonomic Chair from this price list. Vendor to provide a loaner for trial use for a period of up to one week.

ERGONOMIC ASSESMENT and/or ergonomic training available through Human Resources Safety Office. Call 587-1060 for more information.

PURCHASE ORDERS shall be issued on an as needed basis during the price list period. It is the responsibility of each agency to insure timely issuance of purchase orders. Vendor is not obliged to accept any order received after the price list expiration date; however, shall fill timely orders for which delivery may extend beyond the expiration date.

SPO PL No. 03-26 and Product Information must be typed on purchase orders issued against this price list.

In the interest of minimizing both purchase order processing and dealer's delivery costs, agencies are urged to consolidate on each purchase order as many items from as many price lists as possible and to issue those orders as soon as possible. Maximize orders to minimize deliveries.

Agency should also indicate choice of caster. Casters for hard surface or carpet are available.

CHOICE OF FINISHES to be provided to Agency by Vendor within seven (7) calendar days from receipt of purchase order. If vendor fails to contact the requestor as indicated, the SPO will not grant a delivery extension to the Vendor.

ORDER ACKNOWLEDGEMENT to be provided by the Vendor to the ordering Agency in writing within seven (7) calendar days from receipt of finish selection. Information provided to include estimated date of delivery.

DELIVERIES to be made to the ordering agency within 90 calendar days from the date of receipt of upholstery selection. For quick ship, delivery to made within three to four weeks from the date of receipt of upholstery selection.

Vendor shall contact the Agency at least two days before delivery for specific instructions. Delivery receipt to include purchase order number.

Vendor to deliver each chair uncrated and ready for use.

INSPECTION. Agencies are advised to inspect merchandise delivered immediately upon receipt and report any discrepancies to the vendor within five (5) working days from delivery date.

In the event of damage or rejection, a loaner to be provided by the Vendor until the permanent chair is delivered. Replacement of damaged or rejected chair must be completed within forty-five (45) calendar days from date of non-acceptance or rejection of product by Agency.

INSCRIPTION to be provided on each chair with manufacturer name, date chair was manufactured, name and telephone number to call for warranty claims throughout the warranty period.

TRAINING and demonstration for use of chair shall be provided upon request by Vendor. Agency to contact Vendor to set up an appointment on proper training and use of features of chair.

LIQUIDATED DAMAGES will apply as follows:

<u>Total Cost of Products Assessed/P.O.</u>	<u>Liquidated Damages</u>
Under \$1,000	\$ 5.00
\$1,000 up to \$4,999.99	\$10.00
\$5,000 up to \$9,999.99	\$20.00
\$10,000 and up	\$25.00

PAYMENT to be processed after satisfactory delivery. The State shall have thirty (30) calendar days.

WARRANTY is for seven (7) years from the date of manufacture for any chair purchased from this Price List. During the warranty period, the Manufacturer shall provide to the State of Hawaii services to replace and/or repair any defective workmanship and/or material at no cost, including but no limited to parts, labor, freight, and all travel costs, provided such defects are not due to abuse or negligence.

PRICE LIST AVAILABLE ON THE INTERNET. The price list is available at the SPO website: www.spo.hawaii.gov. "Click" on Price List and Vendor List in either the Hawaii Public Procurement Code, Chapter 103D, HRS or the Awards menu.

/s/ Robert J. Governs

ROBERT J. GOVERNS, CPPB
Procurement Officer

NOTE: THIS CHAIR IS AVAILABLE UNTIL APRIL 21, 2004 ONLY.



Herman Miller, Ambi Series

Vendor: **Contract Furnishers of Hawaii dba Office Pavilion**

Model No. AM111AAS (low seat height adjustment)

- \$378.00/each for standard delivery
- \$489.00/each for quick ship delivery

Model No. AM121AAS (standard seat height adjustment)

- \$378.00/each for standard delivery
- \$378.00/each for quick ship delivery

Chair Adjustments

Low seat height adjustment to include range of 15" - 19"

Standard seat height adjustment to include range of 16" to 20.5".

Seat depth adjustment - 17" to 19"

Backrest height adjustment - 16" to 20"

Armrest height adjustment - 7" to 11"

Armrest pivot - 20° inward, 10° outward



Sitmatic Beta Series

Vendor: **Servco Pacific, Inc. dba
Education Works**

Model No. 063PBECNBSSMS+2A

- \$332.00/each for standard delivery
- \$340.00/each for quick ship delivery

Chair Adjustments

Seat height adjustment - 15-1/4" to 19-3/4"

Seat depth adjustment - 16" to 18-1/2"

Lumbar range - 6" to 10"

Armrest height adjustment - 7-1/4" to 10-3/4"

Adjustable width and angle armrests.



Office Master, Paramount Series

Vendor: **Fisher Hawaii, Inc.**

Model No. 7400A 4" height cylinder with JR-77H arms (low seat height adjustment)

- \$251.97/each for standard delivery
- \$262.65/each for quick ship delivery

Model No. 7400A with JR-77H arms (standard seat height adjustment)

- \$251.97/each for standard delivery
- \$262.65/each for quick ship delivery

Chair Adjustments

Low seat height adjustment - 15" to 19"

Standard seat height adjustment - 16" to 21"

Seat depth adjustment - 16.5" to 19"

Backrest height adjustment - 3" range

Armrest height adjustment - 7" to 11"

Adjustable width armrest and pivot armrest pads.